

## **PRIVACY POLICY**

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Dexma, Inc. respects your privacy and is committed to protecting the privacy of our customers, prospects and employees. We do not sell, trade or distribute any information gathered from our Web site to third parties. We gather information from the Web site in order to serve the needs of our customers and respond to requests for information.

When you visit our Web site you may provide us with two types of information:

- Personal information you knowingly choose to disclose that is collected on an individual basis and used to respond to your request for information
- Web site usage information which helps us understand who is visiting our Web site, what they are viewing and when they are viewing it.

### ***WEB SITE USAGE INFORMATION***

Similar to other commercial Web sites, we gather information about how our Web site is used. Each time someone visits our Web site, information is recorded in the Web server logs which may include the date and time of the visit, pages viewed, time spent on our Web site and the Web sites visited just before and after our Web site.

### ***USE OF COOKIES***

The Web site may use cookies in order to identify you as a visitor to the web site. Cookies are small bits of temporary information which uniquely identify your visit to the Web site. Cookies by themselves cannot be used to uniquely identify your identity. Cookies are only used to help us better understand how visitors use our site.

### ***DISCLOSURE OF USER INFORMATION***

Dexma, Inc. will not sell, trade or distribute user information to third- parties. If you have voluntarily submitted user information to us through an e-mail or contact form, we maintain your security by ensuring the information is only distributed within Dexma. This enables us to respond more appropriately to your request about a product or service.

If you have any questions, concerns or comments about our privacy policy, you may contact us at [info@dexma.com](mailto:info@dexma.com) or by calling 952-831-4455.

## **TERMS OF USE**

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This privacy policy should be posted on the [www.dexma.com](http://www.dexma.com) web site ideally in the footer of every page, but at a minimum in the following locations:

- Link from the home page
- Link from any page that captures information from the visitor
  - o Client Fit Analysis
  - o Page in which surveys are displayed and votes taken